



Enfield Schools Admission Service  
Civic Centre, Enfield, EN1 3XQ  
Telephone: 020 8379 5501

**TRANSFER TO SECONDARY SCHOOL 2025**  
**YEAR 6 PUPILS – CHANGE OF CIRCUMSTANCE**

Please complete in CAPITALS and return, as soon as you are notified of any changes that relate to your Year 6 pupils. It is most important that we are made aware of ALL changes between October 2024 and July 2025. **You can also advise parents of the need to contact us directly.**

Date: \_\_\_\_\_

Name of Primary School: \_\_\_\_\_

Name of Child: \_\_\_\_\_ Male / Female

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_

Name(s) of Parent(s): \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_ Postcode \_\_\_\_\_

Telephone: \_\_\_\_\_ Mobile: \_\_\_\_\_

**The above-named child:** (please complete as appropriate)

( ) was admitted to this school on (date) \_\_\_\_/\_\_\_\_/\_\_\_\_ and has been provided with the moving on to secondary school leaflet as well as being advised to apply online at [www.eadmissions.org.uk](http://www.eadmissions.org.uk)

( ) notified us on (date) \_\_\_\_/\_\_\_\_/\_\_\_\_ of a change of address **Proof seen? Yes / No**

The family's new address is:

\_\_\_\_\_  
\_\_\_\_\_ postcode \_\_\_\_\_

( ) left this school on (date) \_\_\_\_\_

The child has a place at (name of school if known) \_\_\_\_\_